



## Position Requisition – Student Work-Study

Department/Division: \_\_\_\_\_

Campus Location: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Contact Phone: \_\_\_\_\_

Start Date: \_\_\_\_\_

End Date: \_\_\_\_\_

<i>Human Resources Use Only</i>
Requisition #: _____
Position Code: _____

<u>Title</u>	<u>Hourly Rate</u>
<input type="checkbox"/> Student Worker 1	\$16.70
<input type="checkbox"/> Student Worker 2	\$17.20
Funding Type and Object Code: <input type="checkbox"/> Federal (52320) <input type="checkbox"/> CalWorks (52319) <input type="checkbox"/> District (52315)	
<input type="checkbox"/> DSPS (52317) <input type="checkbox"/> EOPS (52316)	

**Account Code(s):**

- In 2024-2025, the account code for Federal positions begin with 11019
- CalWorks code is 11044-5232-143-6410-52319

\_\_\_\_\_ Percent: \_\_\_\_\_

\_\_\_\_\_ Percent: \_\_\_\_\_

Budget Approval: \_\_\_\_\_ Date: \_\_\_\_\_

Duties and Responsibilities:

Cost Center Manager Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Human Resources Signature: \_\_\_\_\_ Date: \_\_\_\_\_